



Announcement of Mahidol University Library and Knowledge Center

Regulations on the Use of Library Spaces, B.E. 2569 (2026)

WHEREAS it is deemed appropriate to revise the Announcement of the Mahidol University Library and Knowledge Center regarding the reservation of service rights and the prevention of acts inconsistent with the Library's mission;

AND WHEREAS such revision is necessary to ensure the orderly administration of library spaces in alignment with the mission to provide an open academic learning environment for students, faculty, and staff;

BY VIRTUE of the resolution of the Library Service Quality Development Committee of Mahidol University, passed during Meeting No. 2/2569 on March 27, B.E. 2569, the Mahidol University Library and Knowledge Center hereby issues the following regulations:

1. Definitions In this Announcement:

“The Library and Knowledge Center” means the Mahidol University Library and Knowledge Center.

“Director” means the Director of the Mahidol University Library and Knowledge Center.

“Head of Library” means the person appointed to the position of Head of a specific library unit.

“Library Staff” means civil servants, university employees, and staff operating within the libraries under the Library Service Network Administration.

“User” means students, faculty, staff, and alumni of Mahidol University, including associate members and external persons utilizing library services.

“Library” means the Central Library and the affiliated libraries under the Library Service Network Administration, totaling 11 locations.

“Library Space” means the interior areas of the Central Library and affiliated libraries located within various university faculties/divisions, totaling 11 locations.

2. Rescission The “Announcement of Mahidol University Library and Knowledge Center regarding the Reservation of Service Rights and Prevention of Inconsistent Acts” shall be hereby repealed and replaced by this Announcement.

3. Objectives The Library Space is intended exclusively for the purposes of education, research, study, and the promotion of academic freedom.

4. Code of Conduct Users shall comply with the following:

(1) **Identification:** Present a student ID, staff ID, library membership card, or digital identification for entry. External persons must present a national ID card, passport, or government-issued identification.

(2) **Attire:** Dress in a polite and appropriate manner.

(3) **Mutual Respect:** Respect the rights of other users and staff. Refrain from using impolite language, engaging in inappropriate behavior, reserving seats for others, making excessive noise, or recording photos/videos/audio without authorization.

(4) **Security Inspection:** Consent to the inspection of library resources, bags, and personal belongings by Library Staff upon entry and exit.

(5) **Personal Property:** Exercise due care over personal belongings. The Library shall not be liable for any loss or damage.

(6) **Food and Beverage:** Consumption is permitted only in designated areas.

(7) **Prohibitions:** Smoking, electronic cigarettes (vaping), alcohol consumption, use of illicit substances, gambling, and accessing illegal websites are strictly prohibited.

(8) **Resource Care:** Handle information resources with care. Marking, tearing, folding, cutting, or damaging resources is prohibited.

(9) **Facilities:** Utilize furniture, equipment, and the premises with care to prevent damage.

(10) **Special Activities:** Any activities such as seminars, commercial promotions, sales of goods/services, or private tutoring for profit require prior written approval from the Director or an authorized representative.

5. Prohibited Acts Users are strictly prohibited from the following:

(1) Using another person’s identification or permitting others to use one’s own identification for entry or borrowing resources.

(2) Entering unauthorized or non-service areas.

This document is an English translation. Legal interpretations are to be based on the original Thai version.

- (3) Directing impolite language or behavior toward other users or staff.
- (4) Engaging in smoking, vaping, substance abuse, gambling, or accessing illegal websites.
- (5) Engaging in lewd, indecent, or inappropriate physical displays of affection.
- (6) Conducting unauthorized commercial activities or private tutoring.
- (7) Engaging in political movements, campaigns, or rallies that affect the security of the constitutional government.
- (8) Engaging in religious proselytization or the propagation of beliefs in a manner that disturbs others.
- (9) Violating the privacy of others, including unauthorized recording, bullying, harassment, or causing public disturbance.
- (10) Damaging, defacing, or destroying any library resources or property.
- (11) Attempting to remove library property without authorization or committing theft of property belonging to staff or users.
- (12) Engaging in any act that violates the law, public morals, or Mahidol University regulations.

6. Enforcement and Penalties The Director hereby delegates authority to Library Staff and Heads of Libraries to exercise discretion in taking action against violators as follows:

For University Students and Staff:

6.1 For violations of Clause 5(1) through 5(8):

- (1) First and Second Offenses: Verbal warning.
- (2) Third Offense: Suspension of library access for 30 days and a formal report to the user's respective faculty or department.

6.2 For violations of Clause 5(9) through 5(12):

- (1) Immediate revocation of service and removal from the premises.
- (2) Suspension of library access for 30 days and a formal report to the respective faculty or department for disciplinary action.

For External Persons:

6.3 For violations of Clause 5(1) through 5(8): Immediate revocation of service

and removal from the premises.

6.4 For violations of Clause 5(9) through 5(12):

- (1) Immediate revocation of service and removal from the premises.

(2) Permanent (lifetime) ban from all Library Spaces, a report to the user's organization (if applicable), and initiation of legal proceedings as necessary.

7. Conflict of Regulations In the event of any conflict between this Announcement and previous regulations, this Announcement shall prevail.

This Announcement shall be effective immediately.

Announced on April 8, B.E. 2569.

A handwritten signature in blue ink, consisting of a large, stylized letter 'S' with a small 'W' at the top right, representing Dr. Sarawoot Watechagit.

Asst.Prof. Dr.Sarawoot Watechagit

Director of Mahidol University Library and Knowledge Center